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இலங்கை அபிவிருத்தி நிர்வாக நிறுவகம்

SRI LANKA INSTITUTE OF DEVELOPMENT ADMINISTRATION

(Ministry of Public Services, Provincial Councils & Local Government)



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P.O. Box

28/10, මලලසේකර මාවත, කොළඹ 07. ශ්‍රී ලංකාව

28/10, மலலசேகர மாவத்தை, கொழும்பு 07. இலங்கை

28/10, Malalasekara Mawatha, Colombo 07. Sri Lanka

Telephone : 94 11 5980200

Fax : 94 11 2584406

E-mail : mail@slida.lk

Web : www.slida.lk

My No: SLIDA/RD/02/03/02/2023

10.10.2023

Mr.Sumith Alahakoon

Chief Secretary

Southern Province

Dear Sir,

National Symposium on Best Practices and Innovations in Public Administration and Governance (BP-IPAG)

I am pleased to announce that the Sri Lanka Institute of Development Administration (SLIDA) is organizing a "National Symposium on Best Practices and Innovations in Public Administration and Governance (BP-IPAG)" on January 12, 2024. The objective of the Symposium is to share the best practices and innovations in Public Administration and Governance. The symposium will facilitate knowledge exchange opportunities to provide access to existing best practices, innovations, and successful storytelling in administration. The symposium is open to any public sector semi-government officials. The broad themes at this symposium are as follows;

- Government Efficiency
- Transparency and Accountability
- Innovations in Digital Governance
- Sustainable Development and Governance
- Citizen - Centric Government
- Leadership and Change Management
- Ethics and Integrity in Governance
- HR Management and Capacity Building
- Public-Private Partnerships
- Disaster Risk Management & Resilience

Individual officers/organizations can submit their best practices and innovations, and the outstanding cases will be offered cash awards and certificates. Officials can apply to the symposium online or by post [Please see the guidelines]. More details and instructions on how to apply are attached to this letter. Submissions must be done on or before November 30, 2023.

It would be much appreciated if you could bring this to the notice of those who are interested. Please advise them to check the www.slida.lk website for the uploading link and regular updates on this symposium.

Your prompt publicity, early response, and continuous contribution in this regard are highly appreciated.

Yours sincerely,

Dr. W.M.M.G.D Wijekoon

Director General (Acting)

NATIONAL SYMPOSIUM ON BEST PRACTICES AND INNOVATIONS IN PUBLIC ADMINISTRATION AND GOVERNANCE (BP&IPAG)

Section 1: Details and Instructions

Main themes and the areas covered under each themes are given below. You are requested to follow the guidelines set out in the section II, and submit your summary using the application in the Annexure II.

- 1. Government Efficiency**
 - Service delivery,
 - Reforms
 - Regional policies

- 2. Transparency and Accountability in Governance**
 - Right to information
 - Public procurement
 - Public financial management

- 3. Innovations in Digital Governance**
 - Business/Process development & digitalization

- 4. Sustainable Development and Governance**
 - Social inclusiveness
 - Gender sensitivity/equity/mainstreaming/disparity
 - Convention on elimination of all kind of desecration against women
 - Child protection
 - Health
 - Ecological sustainability
 - Renewable energy
 - Natural resource management
 - Entrepreneurship development
 - Food security

- 5. Citizen-Centric Governance**
 - Minimizing administrative delays
 - Elimination of red tapes
 - Deregulations
 - Bureaucracy
 - Organizational performance
 - Sustainable citizen charter

- 6. Leadership and Change Management**
 - Strategic leadership approaches
 - Emphasizing leadership styles in change

- 7. Ethics and Integrity in Governance**
 - Anticorruption

- 8. Human Resource Management and Capacity Building**
 - Quality circles

- Managing divers workforce
- Work from home
- Performance appraisal
- Human resource management
- Competency based development
- Employee engagement & empowerment

9. Public-Private Partnerships

- Outsourcing

10. Disaster Risk Management & Resilience

- Climate change

Section II

Please submit your summary of best practices and innovations not exceeding 1500 words, using the application given in Annexure II (excluding figures & tables) You can submit this form by:

- **online through the link**
https://docs.google.com/forms/d/e/1FAIpQLSe8SKZAlcTb3h6AkdjZt4Ra6OJ-iPiG-X3FWNpXH4v1TNU5fA/viewform?usp=pp_url
- **By email:** bpipag.slida@gmail.com
- **By post:** “National Symposium on Best practices and Innovation”
 Sandharani Research Center
 Sri Lanka Institute of Development Administration
 Malalasekara Mawatha
 Colombo 07.

Instructions for the submission of Best practices /Innovations summaries.

01. Topic of your best Practices /Innovations

02. Introduction(Word limit: 200)

A brief introduction including background of the study, circumstances that led to this study/ intervention/practice/system/innovation, and structure of the paper should be presented in this section.

03. Objectives of the study(Word limit: 50)

Purpose/aim/objectives of the success story/ intervention/practice/system/innovation and the problem/issue of the study should be briefly explained in this section.

04. Best practice / innovation in brief (Word limit: 400)

Summary about your best practice/ innovation.

05. Results (Word limit: 350)

Present your research findings objectively and interpretation. Provide clear description of the results, with facts and figures.

06. Benefits and Beneficiaries *(Word limit: 50)*

Write a description about the benefits to the organization or society. Using numbers and figures are highly desirable. Providing visual evidence images, photos are compulsory.

07. Digital materials

You can upload any social media, video clip, publications, photos and links with relevant to this best practices or innovations through the link given above or emailing bpipag.slida@gmail.com with a caption of the topic and the contacts details.

Annexure II

Application form

Part A- Basic Information

1. Name of the Applicant/Organization.....
.....
2. Name of the Department/Ministry/Authority/ corporation/board:
.....
3. Office Address
.....
4. Contact Number /Mobile
5. Email Address

Part- B- Summary of the Best practice /Innovations

1. Topic of your best Practices /Innovations
2. Introduction (*Word limit: 200*)
3. Objectives of the study (*Word limit: 50*)
4. Best practice / innovation in brief (*Word limit: 400*)
5. Results (*Word limit: 350*)
6. Benefits and Beneficiaries (*Word limit: 50*)
7. Digital materials